



TO: Potential Counselors-in-Training (CITs) for James City County 4-H Junior Camp

**SUBJECT: CIT Applications
*Due by 4:30 pm on December 17, 2021***

Thank you for your interest in volunteering as a CIT for the 2020 James City County 4-H Junior Summer Camp, **August 8-12, 2022**. The CIT program allows you to still enjoy camp as a camper would while starting to learn about and experience the Teen Camp Counselor leadership role.

In order to be considered for selection you must:

1. Turn in the attached, completed application by 4:30 pm on December 17, 2022. ***Please hand- write the application.***
2. Attend an in-person interview January 3-12, 2022. After submitting your application, call the Extension office to schedule your interview at 757-564-2170.

Teen Camp Counselor -in-Training Position Description Summary

(see attached for complete description)

A position as a CIT is a great opportunity to develop your leadership skills by learning about the role of a Teen Camp counselor. CITs serve as role models for campers and other CITs and assist Teen Camp Counselors and camp staff with assigned duties. CITs are never directly responsible for supervising campers. CITs participate in pre-camp trainings and a CIT class during camp.

Requirements and Fees

- Minimum age to be a CIT: Must be 14 years of age between October 1, 2021 and September 30, 2022.
- Attend all pre-camp training sessions (1-2) and attend the CIT class during camp.
- CITs pay the regular camp fee as they still participate in camp much like regular campers. Scholarships are available for teens with a financial need. Please contact our office for scholarship information: 757-757-564-2170.
- Must be: mature, responsible, dependable, respectful, work well with others, have a positive attitude, and be a good role model.

If you have any questions, please contact us at 757-564-2170.



Position Description

4-H Counselor-in-Training

Responsible To:

- The Extension Agent or other Extension Faculty/Staff in charge of the unit 4-H camping event.

Responsible For:

- Assisting 4-H Teen Camp Counselors with their responsibilities;
- Assisting with 4-H camp programs and activities as assigned and being on-time and present for all assigned duties;
- Being able and willing to treat each camper, staff person, and peers with respect and dignity at all times;
- Attending and participating in trainings, classes, and activities designed to provide 4-H camp counselor training;
- Showing a genuine concern for children by communicating, advising, assisting, and establishing a warm, friendly relationship with them;
- Demonstrating a willingness to work as a member of a team with other staff persons, teens and adults, summer camp staff, and under the supervision, guidance, direction, and leadership of the Extension staff in charge of the 4-H camping program;
- Being able and willing to accept and perform leadership roles (i.e. be a “leader”) as a 4-H camp counselor-in-training, and being able and willing to work as a member of the team when others are in the leadership position (i.e. be a “follower”);
- Learning the objectives of the 4-H camping program;
- Following the Virginia 4-H Standardized Code of Conduct at all times;
- Being able and willing to (a) understand, accept, and live by certain “living standards” and a code of conduct that are necessary in a community made up primarily of young children, and (b) become familiar with the 4-H camp rules and policies and communicating and enforcing these rules and policies to others;
- Being a positive role model/example for boys and girls at all times during 4-H camp, as well as for the staff working with the 4-H camping event; and,
- Performing other duties as assigned by the Extension Agent/Staff in charge of the 4-H camp.

Training Required:

- All 4-H CITs must receive training in at least the core content identified in the Virginia 4-H Camping Handbook. CITs will attend 1 – 2 pre-camp meetings/trainings and will attend a CIT class during the week of camp.



2022 4-H Camp Counselor-in Training-Application

James City County
4-H Junior Summer Camp – July 20-24, 2020

You must be 14 years old between October 1, 2021 and September 30, 2022 to apply to be a CIT.

Application due in the Extension Office by 4:30 pm December 17, 2021

Late applications will not be accepted.

Please fill out completely in teens own handwriting! – DO NO TYPE

Name _____ Birth Date _____

Street Address _____

City _____ State _____ Zip _____

Mailing Address (if different than above) _____

City _____ State _____ Zip _____

Home Phone number * _____ Teen Cell Phone Number _____

Gender _____ Age _____ Grade _____ Name of School _____

Teen Email Address* _____

Parent/Guardian Name(s) _____

Parent/Gaudian Cell Phone Number (s)* _____

Parent/Guardian Email Address (es)* _____

****Communication about the CIT program will be sent via email and text to all teen and parent cell phone numbers and emails provided.***



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Have you ever been a 4-H club member? Yes No If yes, how many years _____

Name of the 4-H club and the county/city it was in: _____

Have you ever attended 4-H camp? Yes No If yes, how many years? _____

Where? _____

Have you ever served as a CIT (Counselor-In-Training) at 4-H Camp? Yes No

If yes, what year(s)? _____ Where? _____

List your school and/or community activities (clubs, sports, church, etc.). Use a separate piece of paper if you need more room.

Organization/Group Name	Dates

List any leadership experiences or positions you have held. Use a separate piece of paper if you need more room.

Position	Organization/Group Name	Dates



List any volunteer (including community service) and/or paid work experience. Use a separate piece of paper if you need more room.

Position	Employer Name, Address, and Phone #	Dates

List any experiences you have had working with children such as babysitting, church nursery helper, helping with younger scouts or siblings, etc. Use a separate piece of paper if you need more room.

Position	Employer or Organization Name	Dates

List your hobbies or special skills

On a separate piece of paper, answer the following questions:

1. Why would you like to serve as a Counselor-in-Training?
2. Would you act differently at camp as a Counselor-in-Training than you did when you were a regular camper? If this is your first year at 4-H camp, how do you think a CIT should act compared to a regular camper.
3. Why should we select you to serve as a CIT?



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Applicant and parent read and sign below

Required for Processing!!

If selected, I am able to attend 4-H Junior Camp on August 8-12, 2022. I will also make every effort to attend the pre-camp training sessions. One to two training sessions will be held before camp at a date and time yet to be determined.

I understand that turning in this application does not guarantee me a spot as a CIT. Applications will be reviewed, interviews will be held, and selections will be based on those two factors.

I understand that, if selected, I will need to pay the camp registration fee (exact amount yet to be determined). Scholarships are available for teens with a financial need. Please contact our office for scholarship information (757-564-2170).

Please DO NOT turn in any money with this application. Money will be due at time of selection.

Applicant Signature _____ Date _____

Parent/Guardian Printed Name _____

Parent/Guardian Signature _____ Date _____

RETURN THIS APPLICATION:

By Mail:

VCE-JCC
4-H CIT Program
P. O. Box 69
Toano, VA 23168

Hand Deliver to Our Office

Virginia Cooperative Extension
James City County Unit
3127 Forge Road
Toano, VA 23168

APPLICATION DUE BY: 4:30 PM on December 17, 2021

If you have any questions, please call 757-564-2170 or email skee@vt.edu

Virginia Cooperative Extension programs and employment are open to all, regardless of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer. Issued in furtherance of Cooperative Extension work, Virginia Polytechnic Institute and State University, Virginia State University, and the U.S. Department of Agriculture cooperating. Edwin J. Jones, Director, Virginia Cooperative Extension, Virginia Tech, Blacksburg; M. Ray McKinnie, Administrator, 1890 Extension Program, Virginia State University, Petersburg.